



**East Amwell Board of Fire Commissioners**  
**District No 1**  
P.O. Box 33 Ringoes, NJ 08551  
908-782-1436  
[www.eastamwelltownshipboardoffirecommissioners.org](http://www.eastamwelltownshipboardoffirecommissioners.org)



**Flag salute:**

The flag salute was led by Craig Bailey, followed by a moment of silence.

**Statement of Compliance:**

The regular meeting of the East Amwell Board of Fire Commissioners was opened on March 22, 2023 at 7:30 PM. The following notice was read, "In compliance with the Open Public meetings Act, this meeting was advertised in the January 19, 2023 issue of the Hunterdon County Democrat. Notice of this meeting was forwarded to the Township Clerk's office, posted on the Amwell Valley Fire House bulletin board.

**Roll Call:**

Craig Bailey	Present
John Chiesa	Present
Marc LaRowe	Present
Paul Carlucci	Present
Max Jason (Chief)	Present

**Minutes:**

Minutes of the February 8, 2023 meeting was presented. At this time, a motion was made by Marc LaRowe to accept the minutes of the January meeting. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

**Treasurer's Report:**

The Treasurer report was presented and hereby made part of the minutes of this meeting. At this time, a motion was made by Paul Carlucci to accept the treasurer's report. This motion was seconded by Marc LaRowe and along with a unanimous favorable vote, the motion carried. The reports of receipts, encumbrances and disbursements were presented and attached and hereby made part of the minutes of this meeting.

**Bills:**

The Bills as listed on the disbursement sheet were presented and hereby made part of the minutes of the meeting. At this time a motion was made to pay the bills totaling \$41,162.98 by Marc LaRowe. This motion was seconded by Craig Bailey and along with a unanimous favorable vote, the motion carried.

**Correspondence:** None

**Old Business:**

Captain, Joseph Hornsby, noted his prior request to the Commissioners, which was approved, for the purchase pants to go with the job shirts (that were purchased by members) and work boots that could be worn with



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uniforms and/or work details. The request was limited to members that were awarded LOSAP in 2022. Joe mentioned that the cost will likely be around \$2,900.00

#### **New Business:**

John mentioned the need to purchase more checks and that because of how the checks are ordered, the fire department would pay for the checks and receive reimbursement from the Commissioners. Motion was made by John Chiesa to proceed with such method of payment. The motion was seconded by Marc LaRowe and along with a unanimous favorable vote, the motion carried.

#### **Chief's Report:**

Chief Max Jason advised the board of the ongoing issue with the foam system on Engine 48-2. He requested that the pump be sent to Fire Apparatus to diagnose the problem. Motion was made by Craig Bailey to proceed. The motion was seconded by Marc LaRowe and along with a unanimous vote, the motion carried. Chief mentioned that the trucks need to be serviced. John Chiesa moved to have the trucks serviced. The motion was seconded by Craig Bailey and along with a unanimous favorable vote, the motion carried. Chief stated that fit tests need to be performed and requested that the department use the same company as last year. John Chiesa made a motion to approve the request. The motion was seconded by Marc LaRowe and along with a unanimous favorable vote, the motion carried. On behalf of the Chief, Captain Hornsby requested a life vest and water rescue ropes at a cost of \$896.00. John Chiesa moved to approve the purchase. The motion was seconded by Craig Bailey and along with a unanimous favorable vote, the motion carried.

#### **Public Comment:**

The members of the public had no comments. At this time a motion was made by Marc LaRowe to close the public portion. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

#### **Commissioners Comments:**

Paul Carlucci commented that the LOSAP payment for 2022 was submitted.

#### **Adjournment:**

As there is no additional business to come before the board, at this time a motion was made by Marc LaRowe to adjourn the meeting. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

**Craig Bailey, Secretary**

## East Amwell Township Board of Fire Commissioners Reconciliation Detail

1001 - Cash-Checking, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						176,991.99
<b>Cleared Transactions</b>						
<b>Checks and Payments - 6 items</b>						
Bill Pmt -Check	02/08/2023	3703	KS STATEBANK	X	-33,679.12	-33,679.12
Bill Pmt -Check	02/08/2023	3705	Witmer Public Servi...	X	-3,078.00	-36,757.12
Bill Pmt -Check	02/08/2023	3704	AmTrust North Amer...	X	-2,699.00	-39,456.12
Bill Pmt -Check	02/08/2023	3706	County Of Hunterdon	X	-885.98	-40,342.10
Bill Pmt -Check	02/08/2023	3707	Amwell Valley Fire Co.	X	-800.00	-41,142.10
Bill Pmt -Check	02/08/2023	3702	NJ Advance Media	X	-20.88	-41,162.98
Total Checks and Payments					-41,162.98	-41,162.98
<b>Deposits and Credits - 1 item</b>						
Deposit	02/28/2023			X	6.03	6.03
Total Deposits and Credits					6.03	6.03
Total Cleared Transactions					-41,156.95	-41,156.95
Cleared Balance					-41,156.95	135,835.04
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	04/13/2022	3622	NJ Advance Media		-23.68	-23.68
Bill Pmt -Check	07/13/2022	3654	Amwell Valley Fire Co.		-750.00	-773.68
Bill Pmt -Check	02/08/2023	3708	AIG/VALIC		-26,471.70	-27,245.38
Total Checks and Payments					-27,245.38	-27,245.38
<b>Deposits and Credits - 1 item</b>						
Transfer	12/23/2019				0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-27,245.38	-27,245.38
Register Balance as of 02/28/2023					-68,402.33	108,589.66
<b>Ending Balance</b>					<b>-68,402.33</b>	<b>108,589.66</b>

**East Amwell Township Board of Fire Commissioners**  
**Check Detail**  
March 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3709	03/22/2023	AmTrust North Am...		1001 · Cash-Checki...	-1,812.00	-1,812.00
Bill		03/22/2023		Insurance	5005 · Insurance	-1,812.00	1,812.00
TOTAL						-1,812.00	1,812.00
Bill Pmt -Check	3710	03/22/2023	Firefighter One		1001 · Cash-Checki...	-1,836.49	-1,836.49
Bill		03/22/2023		Maintena...	5010 · Maintenance...	-251.49	251.49
				Maintena...	5010 · Maintenance...	-1,585.00	1,585.00
TOTAL						-1,836.49	1,836.49
Bill Pmt -Check	3711	03/22/2023	Defender		1001 · Cash-Checki...	-4,890.38	-4,890.38
Bill		03/22/2023		Maintena...	5010 · Maintenance...	-4,890.38	4,890.38
TOTAL						-4,890.38	4,890.38
Bill Pmt -Check	3712	03/22/2023	Life Savers, Inc		1001 · Cash-Checki...	-184.95	-184.95
Bill		03/22/2023		Maintena...	5010 · Maintenance...	-184.95	184.95
TOTAL						-184.95	184.95
Bill Pmt -Check	3713	03/22/2023	Witmer Public Serv...		1001 · Cash-Checki...	-218.59	-218.59
Bill		03/22/2023		Uniforms	5030 · Uniforms	-218.59	218.59
TOTAL						-218.59	218.59
Bill Pmt -Check	3714	03/22/2023	Verizon		1001 · Cash-Checki...	-465.14	-465.14
Bill		03/22/2023		Informati...	5064 · Informational ...	-465.14	465.14
TOTAL						-465.14	465.14
Bill Pmt -Check	3715	03/22/2023	County Of Hunterd...		1001 · Cash-Checki...	-201.25	-201.25
Bill		03/22/2023		Fuel	5031 · Utilities	-201.25	201.25
TOTAL						-201.25	201.25

**East Amwell Township Board of Fire Commissioners**  
**Check Detail**  
March 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt - Check	3716	03/22/2023	Amwell Valley Fire ...		1001 - Cash-Checkl...		-800.00
Bill		03/22/2023		Rent	5033 - Rent	-800.00	800.00
TOTAL						-800.00	800.00

## East Amwell Township Board of Fire Commissioners General Ledger As of March 31, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>1001 · Cash-Checking</b>							
Bill Pmt -Check	03/22/2023	3709	AmTrust North Amer...	Acct # 30469...	20001 · *Accou...	-1,812.00	108,589.66
Bill Pmt -Check	03/22/2023	3710	Firefighter One	Inv# SL00514...	20001 · *Accou...	-1,836.49	106,777.66
Bill Pmt -Check	03/22/2023	3711	Defender	Inv# 13314	20001 · *Accou...	-4,890.38	104,941.17
Bill Pmt -Check	03/22/2023	3712	Life Savers, Inc	Inv# 237844	20001 · *Accou...	-184.95	100,050.79
Bill Pmt -Check	03/22/2023	3713	Wilmer Public Servi...	Inv# 213752	20001 · *Accou...	-218.59	99,865.84
Bill Pmt -Check	03/22/2023	3714	Verizon	842068896-0...	20001 · *Accou...	-465.14	99,647.25
Bill Pmt -Check	03/22/2023	3715	County Of Hunterdon	Acct ID -EAM...	20001 · *Accou...	-201.25	98,182.11
Bill Pmt -Check	03/22/2023	3716	Amwell Valley Fire Co.	March Rent	20001 · *Accou...	-800.00	98,980.86
Total 1001 · Cash-Checking						-10,408.80	98,180.86
<b>1005 · Cash-CDS</b>							
Total 1005 · Cash-CDS							82,746.29
<b>11000 · *Accounts Receivable</b>							
Total 11000 · *Accounts Receivable							0.00
<b>1100 · Accounts Receivable - Audit</b>							
Total 1100 · Accounts Receivable - Audit							0.00
<b>12000 · Undeposited Funds</b>							
Total 12000 · Undeposited Funds							0.00
<b>12100 · Inventory Asset</b>							
Total 12100 · Inventory Asset							0.00
<b>2000 · Accounts Receivable</b>							
Total 2000 · Accounts Receivable							0.00
<b>2001 · Prepaid Insurance</b>							
Total 2001 · Prepaid Insurance							0.00
<b>2500 · Capital Assets</b>							
Total 2500 · Capital Assets							1,880,364.37
<b>2551 · Accumulated Depreciation</b>							
Total 2551 · Accumulated Depreciation							-874,198.16

East Amwell Township Board of Fire Commissioners

03/22/23

General Ledger

Accrual Basis

As of March 31, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance	
<b>20001 - *Accounts Payable</b>								
Bill	03/22/2023		AmTrust North Amer...	Acct # 30469...	5005 - Insurance	-1,812.00	0.00	
Bill Pmt -Check	03/22/2023	3709	AmTrust North Amer...	Acct # 30469...	1001 - Cash-C...	1,812.00	-1,812.00	
Bill	03/22/2023		Firefighter One	Inv# SI-00514...	-SPLIT-	-1,836.49	0.00	
Bill Pmt -Check	03/22/2023	3710	Firefighter One	Inv# SI-00514...	1001 - Cash-C...	1,836.49	-1,836.49	
Bill	03/22/2023		Defender	Inv# 13314	5010 - Maintai...	-4,890.38	0.00	
Bill Pmt -Check	03/22/2023	3711	Defender	Inv# 13314	1001 - Cash-C...	4,890.38	-4,890.38	
Bill	03/22/2023		Life Savers, Inc	Inv# 237844	-SPLIT-	-184.95	0.00	
Bill Pmt -Check	03/22/2023	3712	Life Savers, Inc	Inv# 237844	1001 - Cash-C...	184.95	-184.95	
Bill	03/22/2023		Wilmer Public Servi...	Inv# 213752	5030 - Uniforms	-218.59	0.00	
Bill Pmt -Check	03/22/2023	3713	Wilmer Public Servi...	Inv# 213752	1001 - Cash-C...	218.59	-218.59	
Bill	03/22/2023		Verizon	Acct# 842068...	-SPLIT-	-465.14	0.00	
Bill Pmt -Check	03/22/2023	3714	Verizon	Acct# 842068...	1001 - Cash-C...	465.14	-465.14	
Bill	03/22/2023		County Of Hunterdon	Acct ID: EAM...	5031 - Utilities	-201.25	0.00	
Bill Pmt -Check	03/22/2023	3715	County Of Hunterdon	Acct ID: EAM...	1001 - Cash-C...	201.25	-201.25	
Bill	03/22/2023		Amwell Valley Fire Co.	March Rent	-SPLIT-	-800.00	0.00	
Bill Pmt -Check	03/22/2023	3716	Amwell Valley Fire Co.	March Rent	1001 - Cash-C...	800.00	-800.00	
Total 20001 - *Accounts Payable							0.00	0.00
<b>20000 - Accounts Payable - Audit</b>								
Total 20000 - Accounts Payable - Audit							0.00	0.00
<b>2002 - Lease Payable</b>								
Total 2002 - Lease Payable							-63,487.48	-63,487.48
<b>2080 - Reserve for LOSAP</b>								
Total 2080 - Reserve for LOSAP							0.00	0.00
<b>2600 - Accounts Payable</b>								
Total 2600 - Accounts Payable							0.00	0.00
<b>1020 - Reserve for pre year</b>								
Total 1020 - Reserve for pre year							0.00	0.00
<b>1021 - Starting Balance</b>								
Total 1021 - Starting Balance							0.00	0.00
<b>3000 - Net Investment in Capital Asset</b>								
Total 3000 - Net Investment in Capital Asset							-942,679.00	-942,679.00
<b>30000 - Opening Balance Equity</b>								
Total 30000 - Opening Balance Equity							0.00	0.00
<b>3001 - Restricted Funds - Capital</b>								
Total 3001 - Restricted Funds - Capital							-41,309.84	-41,309.84
<b>32000 - Unrestricted Net Assets</b>								
Total 32000 - Unrestricted Net Assets							-222,613.11	-222,613.11

East Amwell Township Board of Fire Commissioners

03/22/23  
Accrual Basis

General Ledger  
As of March 31, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
4000 · Interest Earned							-13.91
Total 4000 · Interest Earned							-13.91
4010 · Fire Grant state of NJ							0.00
Total 4010 · Fire Grant state of NJ							0.00
4020 · Fire Tax Township							0.00
Total 4020 · Fire Tax Township							0.00
4025 · Other Miscellaneous Income							0.00
Total 4025 · Other Miscellaneous Income							0.00
5066 · Insurance Refund							0.00
Total 5066 · Insurance Refund							0.00
50000 · Cost of Goods Sold							0.00
Total 50000 · Cost of Goods Sold							0.00
5000 · Meeting ads, Election Ads							0.00
Total 5000 · Meeting ads, Election Ads							0.00
5001 · Advertising							20.88
Total 5001 · Advertising							20.88
5005 · Insurance							2,699.00
Bill	03/22/2023		AmTrust North Amer...	Workers Com...	20001 · *Accou...	1,812.00	4,511.00
Total 5005 · Insurance						1,812.00	4,511.00
5010 · Maintenance and repairs							1,300.00
Bill	03/22/2023		Firefighter One	Repair to Hon...	20001 · *Accou...	251.49	1,551.49
Bill	03/22/2023		Firefighter One	Preventative ...	20001 · *Accou...	1,585.00	3,136.49
Bill	03/22/2023		Defender	Installed new ...	20001 · *Accou...	4,890.38	8,026.87
Bill	03/22/2023		Life Savers, Inc	Inv# 237844	20001 · *Accou...	0.00	8,026.87
Bill	03/22/2023		Life Savers, Inc	Battery Pack f...	20001 · *Accou...	184.95	8,211.82
Bill	03/22/2023		Verizon	Acct# 842068...	20001 · *Accou...	0.00	8,211.82
Total 5010 · Maintenance and repairs						6,911.82	8,211.82
5020 · Supplies							645.28
Total 5020 · Supplies							645.28
5025 · Training and fire prevention							0.00
Total 5025 · Training and fire prevention							0.00
5030 · Uniforms							0.00
Bill	03/22/2023		Witmer Public Servi...	5- Leather shi...	20001 · *Accou...	218.59	218.59
Total 5030 · Uniforms						218.59	218.59



**East Amwell Township Board of Fire Commissioners  
General Ledger  
As of March 31, 2023**

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>5031 · Utilities</b>							885.98
Bill	03/22/2023		County Of Hunterdon	Gas & Diesel	20001 · *Accou...	201.25	1,087.23
Total 5031 · Utilities						201.25	1,087.23
<b>5032 · Information Technology</b>							0.00
Total 5032 · Information Technology							0.00
<b>5033 · Rent</b>							1,600.00
Bill	03/22/2023		Amwell Valley Fire Co.	March Rent	20001 · *Accou...	0.00	1,600.00
Bill	03/22/2023		Amwell Valley Fire Co.	March Rent	20001 · *Accou...	800.00	2,400.00
Total 5033 · Rent						800.00	2,400.00
<b>5037 · Elections</b>							0.00
Total 5037 · Elections							0.00
<b>5040 · Health and Safety</b>							0.00
Total 5040 · Health and Safety							0.00
<b>5050 · Accounts, Lawyers, Admin Fees</b>							0.00
Total 5050 · Accounts, Lawyers, Admin Fees							0.00
<b>5055 · Outside Services</b>							0.00
Total 5055 · Outside Services							0.00
<b>5062 · Capital Appropriations</b>							33,679.12
Total 5062 · Capital Appropriations							33,679.12
<b>5063 · LOSAP Service Award</b>							26,695.38
Total 5063 · LOSAP Service Award							26,695.38
<b>5064 · Informational Services</b>							307.70
Bill	03/22/2023		Verizon	Monthly servi...	20001 · *Accou...	465.14	772.84
Total 5064 · Informational Services						465.14	772.84
<b>5065 · Equipment</b>							4,767.84
Bill	03/22/2023		Life Savers, Inc	Inv# 237844	20001 · *Accou...	0.00	4,767.84
Total 5065 · Equipment						0.00	4,767.84
<b>5700 · Lease - Interest Expense</b>							0.00
Total 5700 · Lease - Interest Expense							0.00
<b>66900 · Reconciliation Discrepancies</b>							0.00
Total 66900 · Reconciliation Discrepancies							0.00
<b>6000 · Depreciation Expense</b>							0.00
Total 6000 · Depreciation Expense							0.00

**East Amwell Township Board of Fire Commissioners**  
**General Ledger**  
 As of March 31, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
9000 · Gain/Loss on Disposal of Assets							0.00
Total 9000 · Gain/Loss on Disposal of Assets							0.00
No acct							0.00
Total no acct							0.00
<b>TOTAL</b>						<b>0.00</b>	<b>0.00</b>