



East Amwell Board of Fire Commissioners
District No 1
P.O. Box 33 Ringoes, NJ 08551
908-782-1436
www.eastamwelltownshipboardoffirecommissioners.org



Flag salute:

The flag salute was led by Craig Bailey, followed by a moment of silence.

Statement of Compliance:

The regular meeting of the East Amwell Board of Fire Commissioners was opened on June 21, 2023 at 7:30 PM, with notice given of the change in meeting date. The following notice was read, "In compliance with the Open Public meetings Act, this meeting was advertised in the January 19, 2023 issue of the Hunterdon County Democrat. Notice of this meeting was forwarded to the Township Clerk's office, posted on the Amwell Valley Fire House bulletin board.

Roll Call:

Craig Bailey	Present
John Chiesa	Present
Marc LaRowe	Present
Paul Carlucci	Present
Max Jason (Chief)	Present
Robert Jason (Deputy Chief)	Present

Minutes:

Minutes of the May 10, 2023 meeting was presented. At this time, a motion was made by Marc LaRowe to accept the minutes of the May meeting. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

Treasurer's Report:

The Treasurer report was presented and hereby made part of the minutes of this meeting. At this time, a motion was made by Marc LaRowe to accept the treasurer's report. This motion was seconded by Craig Bailey and along with a unanimous favorable vote, the motion carried. The reports of receipts, encumbrances and disbursements were presented and attached and hereby made part of the minutes of this meeting.

Bills:

The Bills as listed on the disbursement sheet were presented and hereby made part of the minutes of the meeting. At this time a motion was made to pay the bills totaling \$26,730.11 by Craig Bailey. This motion was seconded by Marc LaRowe and along with a unanimous favorable vote, the motion carried.

Correspondence: Discussed email from Mary Malfi about the expiration of the terms of board commissioner seats.

Old Business:



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The commissioners discussed the purchase of a new brush truck and whether the Board was a current member of a co-operative. John Chiesa stated that he would look into the matter, along with the cost and pro's and con's of being a member of a co-operative. Paul Carlucci mentioned the issue of a fire company member not having their LOSAP account credited by AIG. It was discussed that the issue would be raised at the next fire company meeting to determine if only one member is having an issue.

New Business:

Craig Bailey inquired about whether the current inventory system could run a report on Board owned equipment. Chief Jason stated that the current system does not have adequate reporting capabilities and that he is looking into a better system.

Chief's Report:

Chief Jason mentioned the need for new masks as the fire company only has one or two masks in stock and the need for more fire gloves. The Chief also requested approval to take one or two trucks to the July 4th parade in Lebanon. John Chiesa made a motion to approve the purchase of 6 masks, 12 pairs of fire gloves and to permit the fire company to take 1-2 trucks to participate in the parade. Craig Bailey seconded the motion and along with a unanimous favorable vote, the motion carried. Chief Jason mentioned the ongoing problem with the check engine light on Engine 48-1 and requested approval to contact Detroit. Marc LaRowe moved to permit the Chief to contact Detroit in an attempt to resolve the problem. John Chiesa seconded the motion and along with a unanimous favorable vote, the motion carried.

Public Comment:

The members of the public had no comments. At this time a motion was made by Marc LaRowe to close the public portion. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

Commissioners Comments:

None.

Adjournment:

As there is no additional business to come before the board, at this time a motion was made by Marc LaRowe to adjourn the meeting. This motion was seconded by Craig Bailey and along with a unanimous favorable vote, the motion carried. Meeting ended at 8:28 p.m.

Craig Bailey, Secretary

East Amwell Township Board of Fire Commissioners
Reconciliation Detail
1001 - Cash-Checking, Period Ending 05/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						88,733.48
Cleared Transactions						
Checks and Payments - 13 items						
Bill Pmt -Check	05/10/2023	3724	McPherson & Newla...	X	-9,205.45	-9,205.45
Bill Pmt -Check	05/10/2023	3726	Fire Apparatus Repa...	X	-4,437.41	-13,642.86
Bill Pmt -Check	05/10/2023	3728	M&W Communicatio...	X	-4,141.21	-17,784.07
Bill Pmt -Check	05/10/2023	3727	New Jersey Fire Eq...	X	-3,285.15	-21,069.22
Bill Pmt -Check	05/10/2023	3723	AmTrust North Amer...	X	-1,812.00	-22,881.22
Bill Pmt -Check	05/10/2023	3732	Flemington Departm...	X	-1,583.20	-24,464.42
Bill Pmt -Check	05/10/2023	3735	Amwell Valley Fire Co.	X	-800.00	-25,264.42
Bill Pmt -Check	05/10/2023	3733	Verizon	X	-465.14	-25,729.56
Bill Pmt -Check	05/10/2023	3734	County Of Hunterdon	X	-375.92	-26,105.48
Bill Pmt -Check	05/10/2023	3729	Boni Tire & Auto Ser...	X	-299.72	-26,405.20
Bill Pmt -Check	05/10/2023	3725	Selective Insurance ...	X	-250.00	-26,655.20
Bill Pmt -Check	05/10/2023	3730	Richard M. Braslow, ...	X	-60.00	-26,715.20
Bill Pmt -Check	05/10/2023	3731	Joe Hornsby	X	-14.91	-26,730.11
Total Checks and Payments					-26,730.11	-26,730.11
Deposits and Credits - 2 items						
Deposit	05/16/2023			X	135,176.60	135,176.60
Deposit	05/31/2023			X	6.40	135,183.00
Total Deposits and Credits					135,183.00	135,183.00
Total Cleared Transactions					108,452.89	108,452.89
Cleared Balance					108,452.89	197,186.37
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	04/13/2022	3622	NJ Advance Media		-23.68	-23.68
Bill Pmt -Check	07/13/2022	3654	Amwell Valley Fire Co.		-750.00	-773.68
Total Checks and Payments					-773.68	-773.68
Deposits and Credits - 1 item						
Transfer	12/23/2019				0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-773.68	-773.68
Register Balance as of 05/31/2023					107,679.21	196,412.69
Ending Balance					107,679.21	196,412.69

East Amwell Township Board of Fire Commissioners

Check Detail

June 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3736	06/21/2023	AmTrust North Am...	Insurance	1001 · Cash-Checki...	-1,812.00	-1,812.00
Bill		06/21/2023		Insurance	5005 · Insurance	-1,812.00	1,812.00
TOTAL						-1,812.00	1,812.00
Bill Pmt -Check	3737	06/21/2023	BKC		1001 · Cash-Checki...	-3,850.00	-3,850.00
Bill		06/21/2023		Professio...	5050 · Accounts, La...	-3,850.00	3,850.00
TOTAL						-3,850.00	3,850.00
Bill Pmt -Check	3738	06/21/2023	New Jersey Fire Eq...		1001 · Cash-Checki...	-892.00	-892.00
Bill		06/21/2023		Uniforms Fit Test	5030 · Uniforms 5040 · Health and S...	-542.00 -350.00	542.00 350.00
TOTAL						-892.00	892.00
Bill Pmt -Check	3739	06/21/2023	Walt's Outdoor Ce...		1001 · Cash-Checki...	-580.00	-580.00
Bill		06/21/2023		Equipment	5065 · Equipment	-580.00	580.00
TOTAL						-580.00	580.00
Bill Pmt -Check	3740	06/21/2023	Witmer Public Serv...		1001 · Cash-Checki...	-42.41	-42.41
Bill		06/21/2023		Maintena...	5010 · Maintenance...	-42.41	42.41
TOTAL						-42.41	42.41
Bill Pmt -Check	3741	06/21/2023	Skylands Area Fire ...		1001 · Cash-Checki...	-3,600.00	-3,600.00
Bill		06/21/2023		Equipment	5065 · Equipment	-3,600.00	3,600.00
TOTAL						-3,600.00	3,600.00
Bill Pmt -Check	3742	06/21/2023	Hunterdon County ...		1001 · Cash-Checki...	-150.00	-150.00
Bill		06/21/2023		Training / ...	5025 · Training and f...	-150.00	150.00
TOTAL						-150.00	150.00

East Amwell Township Board of Fire Commissioners
Check Detail
June 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3743	06/21/2023	Verizon		1001 · Cash-Checki...	-305.07	-305.07
Bill		06/21/2023		Informati...	5064 · Informational ...	-305.07	305.07
TOTAL						-305.07	305.07
Bill Pmt -Check	3744	06/21/2023	County Of Hunterd...		1001 · Cash-Checki...	-261.19	-261.19
Bill		06/21/2023		Fuel	5031 · Utilities	-261.19	261.19
TOTAL						-261.19	261.19
Bill Pmt -Check	3745	06/21/2023	Amwell Valley Fire ...		1001 · Cash-Checki...	-800.00	-800.00
Bill		06/21/2023		Rent	5033 · Rent	-800.00	800.00
TOTAL						-800.00	800.00

East Amwell Township Board of Fire Commissioners

General Ledger

As of June 30, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
1001 · Cash-Checking							
Bill Pmt -Check	06/21/2023	3736	AmTrust North Amer...	Acct # 30469...	20001 · *Accou...	-1,812.00	196,412.69
Bill Pmt -Check	06/21/2023	3737	BKC	Client 7667	20001 · *Accou...	-3,850.00	194,600.69
Bill Pmt -Check	06/21/2023	3738	New Jersey Fire Eq...	Inv # 70568 &...	20001 · *Accou...	-892.00	190,750.69
Bill Pmt -Check	06/21/2023	3739	Walt's Outdoor Center	2- 16" Chain ...	20001 · *Accou...	-580.00	189,858.69
Bill Pmt -Check	06/21/2023	3740	Wilmer Public Servi...	Inv # inv254557	20001 · *Accou...	-42.41	189,278.69
Bill Pmt -Check	06/21/2023	3741	Skylands Area Fire ...	Order # 14427	20001 · *Accou...	-3,600.00	185,236.28
Bill Pmt -Check	06/21/2023	3742	Hunterdon County Fi...	No Show Inv ...	20001 · *Accou...	-150.00	185,636.28
Bill Pmt -Check	06/21/2023	3743	Verizon	842068896-0...	20001 · *Accou...	-305.07	185,486.28
Bill Pmt -Check	06/21/2023	3744	County Of Hunterdon	Acct ID: EAM...	20001 · *Accou...	-261.19	185,181.21
Bill Pmt -Check	06/21/2023	3745	Amwell Valley Fire Co.	June Rent	20001 · *Accou...	-800.00	184,920.02
Total 1001 · Cash-Checking						-12,292.67	184,120.02
1005 · Cash-CDs							
Total 1005 · Cash-CDs							82,746.29
11000 · *Accounts Receivable							
Total 11000 · *Accounts Receivable							0.00
1100 · Accounts Receivable - Audit							
Total 1100 · Accounts Receivable - Audit							0.00
12000 · Undeposited Funds							
Total 12000 · Undeposited Funds							0.00
12100 · Inventory Asset							
Total 12100 · Inventory Asset							0.00
2000 · Accounts Receivable							
Total 2000 · Accounts Receivable							0.00
2001 · Prepaid Insurance							
Total 2001 · Prepaid Insurance							0.00
2500 · Capital Assets							
Total 2500 · Capital Assets							1,880,364.37
2551 · Accumulated Depreciation							
Total 2551 · Accumulated Depreciation							-874,198.16

**East Amwell Township Board of Fire Commissioners
General Ledger
As of June 30, 2023**

Type	Date	Num	Name	Memo	Split	Amount	Balance
20001 - *Accounts Payable							
Bill	06/21/2023		AmTrust North Amer...	Acct # 30469...	5005 - Insurance	-1,812.00	0.00
Bill Pmt -Check	06/21/2023	3736	AmTrust North Amer...	Acct # 30469...	1001 - Cash-C...	1,812.00	-1,812.00
Bill	06/21/2023		BKC	Client 7667	5050 - Account...	-3,850.00	-3,850.00
Bill Pmt -Check	06/21/2023	3737	BKC	Client 7667	1001 - Cash-C...	3,850.00	0.00
Bill	06/21/2023		New Jersey Fire Eq...	Inv # 70568 &...	-SPLIT-	-892.00	-892.00
Bill Pmt -Check	06/21/2023	3738	New Jersey Fire Eq...	Inv # 70568 &...	1001 - Cash-C...	892.00	0.00
Bill	06/21/2023		Walt's Outdoor Center	2 - 16" Chain ...	5065 - Equipm...	-580.00	-580.00
Bill Pmt -Check	06/21/2023	3739	Walt's Outdoor Center	2 - 16" Chain ...	1001 - Cash-C...	580.00	0.00
Bill	06/21/2023		Witmer Public Servi...	Inv # inv254557	5010 - Maintal...	-42.41	-42.41
Bill Pmt -Check	06/21/2023	3740	Witmer Public Servi...	Inv # inv254557	1001 - Cash-C...	42.41	0.00
Bill	06/21/2023		Skylands Area Fire ...	Order # 14427	5065 - Equipm...	-3,600.00	-3,600.00
Bill Pmt -Check	06/21/2023	3741	Skylands Area Fire ...	Order # 14427	1001 - Cash-C...	3,600.00	0.00
Bill	06/21/2023		Hunterdon County Fl...	No Show Inv ...	5025 - Training...	-150.00	-150.00
Bill Pmt -Check	06/21/2023	3742	Hunterdon County Fl...	No Show Inv ...	1001 - Cash-C...	150.00	0.00
Bill	06/21/2023		Verizon	Acct # 84206...	-SPLIT-	-305.07	-305.07
Bill Pmt -Check	06/21/2023	3743	Verizon	Acct # 84206...	1001 - Cash-C...	305.07	0.00
Bill	06/21/2023		County Of Hunterdon	Acct ID: EAM...	5031 - Utilities	-261.19	-261.19
Bill Pmt -Check	06/21/2023	3744	County Of Hunterdon	Acct ID: EAM...	1001 - Cash-C...	261.19	0.00
Bill	06/21/2023		Amwell Valley Fire Co.	June Rent	-SPLIT-	-800.00	-800.00
Bill Pmt -Check	06/21/2023	3745	Amwell Valley Fire Co.	June Rent	1001 - Cash-C...	800.00	0.00
Total 20001 - *Accounts Payable							
							0.00
20000 - Accounts Payable - Audit							
Total 20000 - Accounts Payable - Audit							0.00
2002 - Lease Payable							
Total 2002 - Lease Payable							-63,487.48
2080 - Reserve for LOSAP							
Total 2080 - Reserve for LOSAP							0.00
2600 - Accounts Payable							
Total 2600 - Accounts Payable							0.00
1020 - Reserve for pre year							
Total 1020 - Reserve for pre year							0.00
1021 - Starting Balance							
Total 1021 - Starting Balance							0.00
3000 - Net Investment in Capital Asset							
Total 3000 - Net Investment in Capital Asset							-942,679.00
30000 - Opening Balance Equity							
Total 30000 - Opening Balance Equity							0.00
3001 - Restricted Funds - Capital							
Total 3001 - Restricted Funds - Capital							-41,309.84

East Amwell Township Board of Fire Commissioners General Ledger As of June 30, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
32000 · Unrestricted Net Assets							-222,613.11
Total 32000 · Unrestricted Net Assets							-222,613.11
4000 · Interest Earned							-29.55
Total 4000 · Interest Earned							-29.55
4010 · Fire Grant state of NJ							0.00
Total 4010 · Fire Grant state of NJ							0.00
4020 · Fire Tax Township							-135,176.60
Total 4020 · Fire Tax Township							-135,176.60
4025 · Other Miscellaneous Income							0.00
Total 4025 · Other Miscellaneous Income							0.00
5066 · Insurance Refund							0.00
Total 5066 · Insurance Refund							0.00
50000 · Cost of Goods Sold							0.00
Total 50000 · Cost of Goods Sold							0.00
5000 · Meeting ads, Election Ads							0.00
Total 5000 · Meeting ads, Election Ads							0.00
5001 · Advertising							20.88
Total 5001 · Advertising							20.88
5005 · Insurance							17,590.45
Bill	06/21/2023		AmTrust North Amer...	Installment w...	20001 · *Accou...	1,812.00	19,402.45
Total 5005 · Insurance						1,812.00	19,402.45
5010 · Maintenance and repairs							18,618.00
Bill	06/21/2023		Wiltmer Public Servi...	Replace zippe...	20001 · *Accou...	42.41	18,660.41
Bill	06/21/2023		Verizon	Acct # 84206...	20001 · *Accou...	0.00	18,660.41
Total 5010 · Maintenance and repairs						42.41	18,660.41
5020 · Supplies							906.46
Total 5020 · Supplies							906.46
5025 · Training and fire prevention							0.00
Bill	06/21/2023		Hunterdon County Fi...	J. Hornsby no...	20001 · *Accou...	150.00	150.00
Total 5025 · Training and fire prevention						150.00	150.00
5030 · Uniforms							5,086.94
Bill	06/21/2023		New Jersey Fire Eq...	Globe Fire Bo...	20001 · *Accou...	542.00	5,628.94
Total 5030 · Uniforms						542.00	5,628.94

East Amwell Township Board of Fire Commissioners

General Ledger As of June 30, 2023

11:05 AM
06/21/23
Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
5031 · Utilities							1,817.34
Bill	06/21/2023		County Of Hunterdon	Gas & Diesel	20001 · *Accou...	261.19	2,078.53
Total 5031 · Utilities						261.19	2,078.53
5032 · Information Technology							0.00
Total 5032 · Information Technology							0.00
5033 · Rent							4,000.00
Bill	06/21/2023		Amwell Valley Fire Co.	June Rent	20001 · *Accou...	0.00	4,000.00
Bill	06/21/2023		Amwell Valley Fire Co.	June Rent	20001 · *Accou...	800.00	4,800.00
Total 5033 · Rent						800.00	4,800.00
5037 · Elections							0.00
Total 5037 · Elections							0.00
5040 · Health and Safety							0.00
Bill	06/21/2023		New Jersey Fire Eq...	14 - Quantitati...	20001 · *Accou...	350.00	350.00
Total 5040 · Health and Safety						350.00	350.00
5050 · Accounts, Lawyers, Admin Fees							60.00
Bill	06/21/2023		BKC	2023 Budget ...	20001 · *Accou...	3,850.00	3,910.00
Total 5050 · Accounts, Lawyers, Admin Fees						3,850.00	3,910.00
5055 · Outside Services							0.00
Total 5055 · Outside Services							0.00
5062 · Capital Appropriations							33,679.12
Total 5062 · Capital Appropriations							33,679.12
5063 · LOSAP Service Award							26,695.38
Total 5063 · LOSAP Service Award							26,695.38
5064 · Informational Services							1,237.98
Bill	06/21/2023		Verizon	Monthly Char...	20001 · *Accou...	305.07	1,543.05
Total 5064 · Informational Services						305.07	1,543.05
5065 · Equipment							10,257.84
Bill	06/21/2023		Walt's Outdoor Center	2 - 16" Chain ...	20001 · *Accou...	580.00	10,837.84
Bill	06/21/2023		Skylands Area Fire ...	20" High Flow...	20001 · *Accou...	3,600.00	14,437.84
Total 5065 · Equipment						4,180.00	14,437.84
5700 · Lease - Interest Expense							0.00
Total 5700 · Lease - Interest Expense							0.00

East Amwell Township Board of Fire Commissioners

General Ledger

As of June 30, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
66900 · Reconciliation Discrepancies							
Total 66900 · Reconciliation Discrepancies							0.00
6000 · Depreciation Expense							
Total 6000 · Depreciation Expense							0.00
9000 · Gain/Loss on Disposal of Assets							
Total 9000 · Gain/Loss on Disposal of Assets							0.00
No acct							
Total no acct							0.00
TOTAL							0.00