



East Amwell Board of Fire Commissioners
District No 1
P.O. Box 33 Ringoes, NJ 08551
908-782-1436
www.eastamwelltownshipboardoffirecommissioners.org



Flag salute:

The flag salute was led by Craig Bailey, followed by a moment of silence.

Statement of Compliance:

The regular meeting of the East Amwell Board of Fire Commissioners was opened on September 11, 2024 at 7:30 PM. The following notice was read, "In compliance with the Open Public meetings Act, this meeting was advertised in the February 1, 2024 issue of the Hunterdon County Democrat. Notice of this meeting was forwarded to the Township Clerk's office, posted on the Amwell Valley Fire House bulletin board.

Roll Call:

Craig Bailey	Present
John Chiesa	Present
Marc LaRowe	Present
Paul Carlucci	Present
Max Jason (Chief)	Absent
Robert Jason (Deputy Chief)	Present

Minutes:

Minutes of the August 14, 2024 meeting were presented. At this time, a motion was made by Craig Bailey to accept the minutes of the August meeting. This motion was seconded by Marc LaRowe and along with a unanimous favorable vote, the motion carried.

Treasurer's Report:

The Treasurer's report was presented and hereby made part of the minutes of this meeting. At this time, a motion was made by Craig Bailey to accept the treasurer's report. This motion was seconded by Marc LaRowe and along with a unanimous favorable vote, the motion carried. The reports of receipts, encumbrances and disbursements were presented and attached and hereby made part of the minutes of this meeting.

Bills:

The Bills as listed on the disbursement sheet were presented and hereby made part of the minutes of the meeting. At this time a motion was made to pay the bills totaling \$16,233.41 by Craig Bailey. This motion was seconded by Paul Carlucci and along with a unanimous favorable vote the motion carried.



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Correspondence:

Communication was received from Hunterdon County stating that the fuel depot at the Route 12 Complex will be closed for replacement/upgrade.

Old Business:

The new inventory system was briefly discussed and the Chief stated that the County's new CAD system may render the inventory system obsolete.

Regarding the brush truck replacement committee, the Deputy Chief stated that there was a brief meeting.

Craig Bailey stated no update on the policies.

New Business:

The issues with two members that was mentioned in the LOSAP audit have been resolved.

A discussion was held regarding moving the October meeting to October 16th. John Chiesa mentioned that a CD is maturing and that he will renew it.

Chief's Report:

The Deputy Chief stated that the company needs to purchase batteries and four cans of pre-mixed fuel. The Deputy Chief requested permission to take a fire truck outside of the township to attend a high school football game honoring first responders. A motion was made by Craig Bailey to purchase the items and to give permission to take a truck out of the township. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

Public Comment:

There were no comments. At this time a motion was made by Marc LaRowe to close the public portion. This motion was seconded by Craig Bailey and along with a unanimous favorable vote, the motion carried.

Commissioners Comments:

None.



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Adjournment:

As there is no additional business to come before the board, at this time a motion was made by Craig Bailey to adjourn the meeting. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried. Meeting ended at 7:47 p.m.

Craig Bailey, Secretary

East Amwell Township Board of Fire Commissioners Reconciliation Detail

1001 · Cash-Checking, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						142,277.75
Cleared Transactions						
Checks and Payments - 7 items						
Bill Pmt -Check	08/14/2024	3850	Lee's Emergency Eq...	X	-26,663.72	-26,663.72
Bill Pmt -Check	08/14/2024	3851	BKC	X	-8,000.00	-34,663.72
Bill Pmt -Check	08/14/2024	3852	IIA Fire Department ...	X	-5,315.60	-39,979.32
Bill Pmt -Check	08/14/2024	3849	AmTrust North Amer...	X	-1,712.00	-41,691.32
Bill Pmt -Check	08/14/2024	3855	Amwell Valley Fire Co.	X	-1,493.05	-43,184.37
Bill Pmt -Check	08/14/2024	3854	County Of Hunterdon	X	-286.16	-43,470.53
Bill Pmt -Check	08/14/2024	3853	Verizon	X	-240.07	-43,710.60
Total Checks and Payments					-43,710.60	-43,710.60
Deposits and Credits - 1 item						
Deposit	08/31/2024			X	5.18	5.18
Total Deposits and Credits					5.18	5.18
Total Cleared Transactions					-43,705.42	-43,705.42
Cleared Balance					-43,705.42	98,572.33
Uncleared Transactions						
Deposits and Credits - 2 items						
Transfer	12/23/2019				0.00	0.00
General Journal	12/31/2022	33			750.00	750.00
Total Deposits and Credits					750.00	750.00
Total Uncleared Transactions					750.00	750.00
Register Balance as of 08/31/2024					-42,955.42	99,322.33
Ending Balance					-42,955.42	99,322.33

East Amwell Township Board of Fire Commissioners

Check Detail

September 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3856	09/11/2024	AmTrust North Am...		1001 · Cash-Checki...		-1,712.00
Bill		09/11/2024		Insurance	5005 · Insurance	-1,712.00	1,712.00
TOTAL						-1,712.00	1,712.00
Bill Pmt -Check	3857	09/11/2024	McPherson & Newl...		1001 · Cash-Checki...		-3,089.00
Bill		09/11/2024		Insurance	5005 · Insurance	-3,089.00	3,089.00
TOTAL						-3,089.00	3,089.00
Bill Pmt -Check	3858	09/11/2024	Fire Apparatus Rep...		1001 · Cash-Checki...		-6,181.19
Bill		09/11/2024		Maintena...	5010 · Maintenance...	-6,181.19	6,181.19
TOTAL						-6,181.19	6,181.19
Bill Pmt -Check	3860	09/11/2024	County Of Hunterd...		1001 · Cash-Checki...		-429.96
Bill		09/11/2024		Fuel	5031 · Utilities	-429.96	429.96
TOTAL						-429.96	429.96
Bill Pmt -Check	3861	09/11/2024	Amwell Valley Fire ...		1001 · Cash-Checki...		-800.00
Bill		09/11/2024		Rent	5033 · Rent	-800.00	800.00
TOTAL						-800.00	800.00
Bill Pmt -Check	3862	09/10/2024	Traffic Safety Store		1001 · Cash-Checki...		-351.19
Bill		09/10/2024		Maintena...	5010 · Maintenance...	-351.19	351.19
TOTAL						-351.19	351.19
Bill Pmt -Check	3863	09/11/2024	BKC		1001 · Cash-Checki...		-3,400.00
Bill		09/11/2024		Professio...	5050 · Accounts, La...	-3,400.00	3,400.00
TOTAL						-3,400.00	3,400.00

East Amwell Township Board of Fire Commissioners
Check Detail
 September 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3864	09/11/2024	Verizon		1001 - Cash-Checki...	-270.07	-270.07
Bill		09/11/2024		Informati...	5064 - Informational ...	-270.07	270.07
TOTAL						-270.07	270.07

East Amwell Township Board of Fire Commissioners
General Ledger
As of September 30, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
1001 · Cash-Checking							
Bill Pmt -Check	09/10/2024	3862	Traffic Safety Store	Inv # 910933	20001 · *Accou...	-351.19	99,322.33
Bill Pmt -Check	09/11/2024	3856	AmTrust North Amer...		20001 · *Accou...	-1,712.00	98,971.14
Bill Pmt -Check	09/11/2024	3857	McPherson & Newla...	Policy # PRC...	20001 · *Accou...	-3,089.00	97,259.14
Bill Pmt -Check	09/11/2024	3858	Fire Apparatus Repa...	Inv# #17913 ...	20001 · *Accou...	-6,181.19	94,170.14
Bill Pmt -Check	09/11/2024	3860	County Of Hunterdon	Acct ID EAM...	20001 · *Accou...	-429.96	87,988.95
Bill Pmt -Check	09/11/2024	3861	Amwell Valley Fire Co.	September R...	20001 · *Accou...	-800.00	87,558.99
Bill Pmt -Check	09/11/2024	3863	BKC	Client 7667	20001 · *Accou...	-3,400.00	86,758.99
Bill Pmt -Check	09/11/2024	3864	Verizon	842068896-0...	20001 · *Accou...	-270.07	83,358.99
Total 1001 · Cash-Checking						-16,233.41	83,088.92
1005 · Cash-CDs							
Total 1005 · Cash-CDs							126,684.32
11000 · *Accounts Receivable							
Total 11000 · *Accounts Receivable							0.00
1100 · Accounts Receivable - Audit							
Total 1100 · Accounts Receivable - Audit							0.00
12000 · Undeposited Funds							
Total 12000 · Undeposited Funds							0.00
12100 · Inventory Asset							
Total 12100 · Inventory Asset							0.00
2000 · Accounts Receivable							
Total 2000 · Accounts Receivable							0.00
2001 · Prepaid Insurance							
Total 2001 · Prepaid Insurance							12,995.74
2500 · Capital Assets							
Total 2500 · Capital Assets							1,872,486.67
2551 · Accumulated Depreciation							
Total 2551 · Accumulated Depreciation							-1,379,302.35

**East Amwell Township Board of Fire Commissioners
General Ledger
As of September 30, 2024**

Type	Date	Num	Name	Memo	Split	Amount	Balance	
20001 · *Accounts Payable								
Bill	09/10/2024		Traffic Safety Store	Inv # 910933	5010 · Maintai...	-351.19	-1,523.77	
Bill Pmt -Check	09/10/2024	3862	Traffic Safety Store	Inv # 910933	1001 · Cash-C...	351.19	-1,874.96	
Bill	09/11/2024		AmTrust North Amer...		5005 · Insurance	-1,712.00	-1,523.77	
Bill Pmt -Check	09/11/2024	3856	AmTrust North Amer...		1001 · Cash-C...	-1,523.77	-3,235.77	
Bill	09/11/2024		McPherson & Newla...	Policy # PRC...	-SPLIT-	-3,089.00	-4,612.77	
Bill Pmt -Check	09/11/2024	3857	McPherson & Newla...	Inv # 17913 ...	1001 · Cash-C...	-6,181.19	-1,523.77	
Bill	09/11/2024		Fire Apparatus Repa...	Inv # 17913 ...	1001 · Maintai...	6,181.19	-7,704.96	
Bill Pmt -Check	09/11/2024	3858	Fire Apparatus Repa...	Traffic tape	5010 · Maintai...	-347.33	-1,523.77	
Bill	09/11/2024		Traffic Safety Store	Acct ID EAM...	5031 · Utilites	-429.96	-1,871.10	
Bill Pmt -Check	09/11/2024	3860	County Of Hunterdon	Acct ID EAM...	1001 · Cash-C...	429.96	-2,301.06	
Bill	09/11/2024		Amwell Valley Fire Co.	September R...	-SPLIT-	-800.00	-1,871.10	
Bill Pmt -Check	09/11/2024	3861	Amwell Valley Fire Co.	September R...	1001 · Cash-C...	800.00	-2,671.10	
Bill	09/11/2024		BKC	Client 7667	5050 · Account...	-3,400.00	-1,871.10	
Bill Pmt -Check	09/11/2024	3863	BKC	Client 7667	1001 · Cash-C...	3,400.00	-5,271.10	
Bill	09/11/2024		Verizon	Acct # 84206...	-SPLIT-	-270.07	-1,871.10	
Bill Pmt -Check	09/11/2024	3864	Verizon	842066896-0...	1001 · Cash-C...	270.07	-2,141.17	
Total 20001 · *Accounts Payable							-347.33	-1,871.10
20000 · Accounts Payable - Audit								
Total 20000 · Accounts Payable - Audit							-4,280.61	-4,280.61
2002 · Lease Payable								
Total 2002 · Lease Payable							0.00	0.00
2080 · Reserve for LOSAP								
Total 2080 · Reserve for LOSAP							-28,404.18	-28,404.18
2600 · Accounts Payable								
Total 2600 · Accounts Payable							0.00	0.00
1020 · Reserve for pre year								
Total 1020 · Reserve for pre year							0.00	0.00
1021 · Starting Balance								
Total 1021 · Starting Balance							0.00	0.00
3000 · Net Investment in Capital Asset								
Total 3000 · Net Investment in Capital Asset							-594,335.48	-594,335.48
30000 · Opening Balance Equity								
Total 30000 · Opening Balance Equity							0.00	0.00
3001 · Restricted Funds - Capital								
Total 3001 · Restricted Funds - Capital							-143,951.84	-143,951.84
32000 · Unrestricted Net Assets								
Total 32000 · Unrestricted Net Assets							-64,063.84	-64,063.84

East Amwell Township Board of Fire Commissioners
General Ledger
As of September 30, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
4000 · Interest Earned							-52.99
Total 4000 · Interest Earned							-52.99
4010 · Fire Grant state of NJ							0.00
Total 4010 · Fire Grant state of NJ							0.00
4020 · Fire Tax Township							0.00
Total 4020 · Fire Tax Township							0.00
4025 · Other Miscellaneous Income							0.00
Total 4025 · Other Miscellaneous Income							0.00
5066 · Insurance Refund							-34,515.25
Total 5066 · Insurance Refund							-34,515.25
50000 · Cost of Goods Sold							0.00
Total 50000 · Cost of Goods Sold							0.00
5000 · Meeting ads, Election Ads							0.00
Total 5000 · Meeting ads, Election Ads							0.00
5001 · Advertising							19.97
Total 5001 · Advertising							19.97
5005 · Insurance							52,203.25
Bill	09/11/2024		AmTrust North Amer...	Workers Com...	20001 · *Accou...	1,712.00	53,915.25
Bill	09/11/2024		McPherson & Newla...	Policy # PRC...	20001 · *Accou...	0.00	53,915.25
Bill	09/11/2024		McPherson & Newla...	Accident Policy	20001 · *Accou...	3,089.00	57,004.25
Total 5005 · Insurance						4,801.00	57,004.25
5010 · Maintenance and repairs							20,113.96
Bill	09/10/2024		Traffic Safety Store	3" X1000' Yell...	20001 · *Accou...	351.19	20,465.15
Bill	09/11/2024		Fire Apparatus Repa...	Annual chassi...	20001 · *Accou...	6,181.19	26,646.34
Bill	09/11/2024		Traffic Safety Store	Fire line do no...	20001 · *Accou...	347.33	26,993.67
Bill	09/11/2024		Verizon	Acct # 84206...	20001 · *Accou...	0.00	26,993.67
Total 5010 · Maintenance and repairs						6,879.71	26,993.67
5020 · Supplies							723.28
Total 5020 · Supplies							723.28
5025 · Training and fire prevention							310.50
Total 5025 · Training and fire prevention							310.50
5030 · Uniforms							5,745.35
Total 5030 · Uniforms							5,745.35

**East Amwell Township Board of Fire Commissioners
General Ledger
As of September 30, 2024**

Type	Date	Num	Name	Memo	Split	Amount	Balance
5031 · Utilities							
Bill	09/11/2024		County Of Hunterdon	Gas & Diesel	20001 · *Accou...	429.96	2,320.96
Total 5031 · Utilities						429.96	2,750.92
5032 · Information Technology							
Total 5032 · Information Technology							0.00
5033 · Rent							
Bill	09/11/2024		Amwell Valley Fire Co.	September R...	20001 · *Accou...	0.00	6,400.00
Bill	09/11/2024		Amwell Valley Fire Co.	September R...	20001 · *Accou...	800.00	7,200.00
Total 5033 · Rent						800.00	7,200.00
5037 · Elections							
Total 5037 · Elections							0.00
5040 · Health and Safety							
Total 5040 · Health and Safety							833.70
5050 · Accounts, Lawyers, Admin Fees							
Bill	09/11/2024		BKC	Less payment...	20001 · *Accou...	3,400.00	8,000.00
Total 5050 · Accounts, Lawyers, Admin Fees						3,400.00	11,400.00
5055 · Outside Services							
Total 5055 · Outside Services							0.00
5062 · Capital Appropriations							
Total 5062 · Capital Appropriations							0.00
5063 · LOSAP Service Award							
Total 5063 · LOSAP Service Award							32,296.50
5064 · Informational Services							
Bill	09/11/2024		Verizon	Monthly servi...	20001 · *Accou...	270.07	2,516.24
Total 5064 · Informational Services						270.07	2,786.31
5065 · Equipment							
Total 5065 · Equipment							7,457.54
5700 · Lease - Interest Expense							
Total 5700 · Lease - Interest Expense							0.00
66900 · Reconciliation Discrepancies							
Total 66900 · Reconciliation Discrepancies							0.00
6000 · Depreciation Expense							
Total 6000 · Depreciation Expense							0.00

East Amwell Township Board of Fire Commissioners

General Ledger

As of September 30, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
9000 - Gain/Loss on Disposal of Assets							0.00
Total 9000 - Gain/Loss on Disposal of Assets							0.00
No acct							0.00
Total no acct							0.00
TOTAL						0.00	0.00