



East Amwell Board of Fire Commissioners
District No 1
P.O. Box 33 Ringoes, NJ 08551
908-782-1436
www.eastamwelltownshipboardoffirecommissioners.org



Flag salute:

The flag salute was led by Craig Bailey, followed by a moment of silence.

Statement of Compliance:

The regular meeting of the East Amwell Board of Fire Commissioners was opened on February 14, 2024 at 7:30 PM. The following notice was read, "In compliance with the Open Public meetings Act, this meeting was advertised in the February 1, 2024 issue of the Hunterdon County Democrat. Notice of this meeting was forwarded to the Township Clerk's office, posted on the Amwell Valley Fire House bulletin board.

Roll Call:

Craig Bailey	Present
John Chiesa	Present
Marc LaRowe	Present
Paul Carlucci	Present
Max Jason (Chief)	Present
Robert Jason (Deputy Chief)	Present

Minutes:

Minutes of the January 10, 2024 meeting were presented. At this time, a motion was made by Paul Carlucci to accept the minutes of the January meeting. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

Treasurer's Report:

The Treasurer's report was presented and hereby made part of the minutes of this meeting. At this time, a motion was made by Marc LaRowe to accept the treasurer's report. This motion was seconded by Paul Carlucci and along with a unanimous favorable vote, the motion carried. The reports of receipts, encumbrances and disbursements were presented and attached and hereby made part of the minutes of this meeting.

Bills:

The Bills as listed on the disbursement sheet were presented and hereby made part of the minutes of the meeting. At this time a motion was made to pay the bills totaling \$43,802.18 by Craig Bailey. This motion was seconded by Marc LaRowe and along with a unanimous favorable vote the motion carried.



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Correspondence:

None.

Old Business:

Paul Carlucci stated that the LOSAP payments for 2023, including the COLA were made.

The new inventory system was briefly discussed and the Chief stated that the vendor is still working on some glitches.

Regarding the brush truck replacement committee, the Chief stated that there is nothing new to report.

Craig Bailey stated no update on the policies.

New Business:

John Chiesa stated that the coverage amount on the surety bond was raised from \$50,000 to \$75,000.

John Chiesa requested that the meeting for March be moved to March 20th as he will be out of town. The Commissioners agreed.

A brief discussion was held regarding the need for a new computer. John Chiesa stated that he would have a conversation with some members of the fire department that have some experience in technology and get back to the Commission with a recommendation.

Chief's Report:

Chief Jason reported that the new PPE is needed for one of the members of the fire department who recently graduated from fire school. He estimated the cost at \$4,700. Chief Jason also mentioned that the SCBA packs need to be inspected. The cost is approximately \$900. Craig Bailey made a motion to authorize the Chief to purchase the gear and have the SCBA packs tested. Paul Carlucci seconded the motion and along with a unanimous favorable vote, the motion carried.

Public Comment:

There were no comments. At this time a motion was made by Marc LaRowe to close the public portion. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

Commissioners Comments:

None



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Adjournment:

As there is no additional business to come before the board, at this time a motion was made by Marc LaRowe to adjourn the meeting. This motion was seconded by Craig Bailey and along with a unanimous favorable vote, the motion carried. Meeting ended at 7:47 p.m.

Craig Bailey, Secretary

Craig D. Bailey

East Amwell Township Board of Fire Commissioners Reconciliation Detail

1001 - Cash-Checking, Period Ending 01/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						209,494.57
Cleared Transactions						
Checks and Payments - 8 items						
Bill Pmt -Check	01/10/2024	3794	MPS Communications	X	-7,268.32	-7,268.32
Bill Pmt -Check	01/10/2024	3795	Fire Apparatus Repa...	X	-1,527.50	-8,795.82
Bill Pmt -Check	01/10/2024	3798	Fire and Safety Serv...	X	-1,428.13	-10,223.95
Bill Pmt -Check	01/10/2024	3800	Continental Fire and...	X	-1,313.70	-11,537.65
Bill Pmt -Check	01/10/2024	3801	Amwell Valley Fire Co.	X	-800.00	-12,337.65
Bill Pmt -Check	01/10/2024	3799	Flemington Departm...	X	-744.55	-13,082.20
Bill Pmt -Check	01/10/2024	3796	New Jersey Fire Eq...	X	-250.00	-13,332.20
Bill Pmt -Check	01/10/2024	3797	U.S. Postal Service	X	-176.00	-13,508.20
Total Checks and Payments					-13,508.20	-13,508.20
Deposits and Credits - 1 item						
Deposit	01/31/2024			X	9.18	9.18
Total Deposits and Credits					9.18	9.18
Total Cleared Transactions					-13,499.02	-13,499.02
Cleared Balance					-13,499.02	195,995.55
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	04/13/2022	3622	NJ Advance Media		-23.68	-23.68
Bill Pmt -Check	07/13/2022	3654	Amwell Valley Fire Co.		-750.00	-773.68
Total Checks and Payments					-773.68	-773.68
Deposits and Credits - 1 item						
Transfer	12/23/2019				0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-773.68	-773.68
Register Balance as of 01/31/2024					-14,272.70	195,221.87
Ending Balance					-14,272.70	195,221.87

East Amwell Township Board of Fire Commissioners Check Detail February 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3802	02/14/2024	AmTrust North Am...		1001 · Cash-Checki...		-2,333.00
Bill		02/14/2024		Insurance	5005 · Insurance	-2,333.00	2,333.00
TOTAL						-2,333.00	2,333.00
Bill Pmt -Check	3803	02/14/2024	NJ Advance Media		1001 · Cash-Checki...		-19.97
Bill		02/14/2024		Advertising	5001 · Advertising	-19.97	19.97
TOTAL						-19.97	19.97
Bill Pmt -Check	3804	02/14/2024	AIGNVALIC		1001 · Cash-Checki...		-1,932.48
Bill		02/14/2024		LOSAP	5063 · LOSAP Servi...	-1,932.48	1,932.48
TOTAL						-1,932.48	1,932.48
Bill Pmt -Check	3805	02/14/2024	AIGNVALIC		1001 · Cash-Checki...		-28,404.18
Bill		02/14/2024		LOSAP	5063 · LOSAP Servi...	-28,404.18	28,404.18
TOTAL						-28,404.18	28,404.18
Bill Pmt -Check	3806	02/14/2024	AIGNVALIC		1001 · Cash-Checki...		-1,959.84
Bill		02/14/2024		LOSAP	5063 · LOSAP Servi...	-1,959.84	1,959.84
TOTAL						-1,959.84	1,959.84
Bill Pmt -Check	3807	02/14/2024	Life Savers, Inc		1001 · Cash-Checki...		-408.70
Bill		02/14/2024		Medical E...	5040 · Health and S...	-408.70	408.70
TOTAL						-408.70	408.70
Bill Pmt -Check	3808	02/14/2024	Fire Apparatus Rep...		1001 · Cash-Checki...		-5,681.45
Bill		02/14/2024		Maintena...	5010 · Maintenance...	-5,681.45	5,681.45
TOTAL						-5,681.45	5,681.45

East Amwell Township Board of Fire Commissioners

Check Detail

February 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3809	02/14/2024	New Jersey Fire Eq...	Maintena...	1001 · Cash-Checki...	-1,120.00	-1,120.00
Bill		02/14/2024			5010 · Maintenance...	1,120.00	1,120.00
TOTAL						-1,120.00	1,120.00
Bill Pmt -Check	3810	02/14/2024	U.S. Postal Service		1001 · Cash-Checki...	-68.00	-68.00
Bill		02/14/2024		Supplies	5020 · Supplies	-68.00	68.00
TOTAL						-68.00	68.00
Bill Pmt -Check	3811	02/14/2024	Verizon		1001 · Cash-Checki...	-435.14	-435.14
Bill		02/14/2024		Informati...	5064 · Informational ...	-435.14	435.14
TOTAL						-435.14	435.14
Bill Pmt -Check	3812	02/14/2024	County Of Hunterd...		1001 · Cash-Checki...	-639.42	-639.42
Bill		02/14/2024		Fuel	5031 · Utilities	-425.82	425.82
				Fuel	5031 · Utilities	-213.60	213.60
TOTAL						-639.42	639.42
Bill Pmt -Check	3813	02/14/2024	Amwell Valley Fire ...		1001 · Cash-Checki...	-800.00	-800.00
Bill		02/14/2024		Rent	5033 · Rent	-800.00	800.00
TOTAL						-800.00	800.00

East Amwell Township Board of Fire Commissioners

General Ledger

As of February 29, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
1001 · Cash-Checking							
Bill Pmt -Check	02/14/2024	3802	AmTrust North Amer...	Acct # 30469...	20001 · *Accou...	-2,333.00	195,221.87
Bill Pmt -Check	02/14/2024	3803	NJ Advance Media	Acct # 1160956	20001 · *Accou...	-19.97	192,888.87
Bill Pmt -Check	02/14/2024	3804	AI&VALIC	Group 63501	20001 · *Accou...	-1,932.48	192,868.90
Bill Pmt -Check	02/14/2024	3805	AI&VALIC	Group 63501	20001 · *Accou...	-28,404.18	190,936.42
Bill Pmt -Check	02/14/2024	3806	AI&VALIC	Group 63501	20001 · *Accou...	-1,959.84	162,532.24
Bill Pmt -Check	02/14/2024	3807	Life Savers, Inc	Inv #260021	20001 · *Accou...	-408.70	160,572.40
Bill Pmt -Check	02/14/2024	3808	Fire Apparatus Repa...	Inv 3 17633	20001 · *Accou...	-5,681.45	160,163.70
Bill Pmt -Check	02/14/2024	3809	New Jersey Fire Eq...	Inv # 71788	20001 · *Accou...	-1,120.00	154,482.25
Bill Pmt -Check	02/14/2024	3810	U.S. Postal Service	100 - Stamps	20001 · *Accou...	-68.00	153,362.25
Bill Pmt -Check	02/14/2024	3811	Verizon	842068896-0...	20001 · *Accou...	-435.14	152,859.11
Bill Pmt -Check	02/14/2024	3812	County Of Hunterdon	Acct ID: EAM...	20001 · *Accou...	-639.42	152,219.69
Bill Pmt -Check	02/14/2024	3813	Amwell Valley Fire Co.	February Rent	20001 · *Accou...	-800.00	151,419.69
Total 1001 · Cash-Checking						-43,802.18	151,419.69
1005 · Cash-CDs							
Total 1005 · Cash-CDs							123,746.29
11000 · *Accounts Receivable							
Total 11000 · *Accounts Receivable							0.00
1100 · Accounts Receivable - Audit							
Total 1100 · Accounts Receivable - Audit							0.00
12000 · Undeposited Funds							
Total 12000 · Undeposited Funds							0.00
12100 · Inventory Asset							
Total 12100 · Inventory Asset							0.00
2000 · Accounts Receivable							
Total 2000 · Accounts Receivable							0.00
2001 · Prepaid Insurance							
Total 2001 · Prepaid Insurance							0.00
2500 · Capital Assets							
Total 2500 · Capital Assets							1,880,364.37
2551 · Accumulated Depreciation							
Total 2551 · Accumulated Depreciation							-874,198.16

East Amwell Township Board of Fire Commissioners
General Ledger
As of February 29, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance	
20001 - *Accounts Payable								
Bill	02/14/2024	3802	AmTrust North Amer...	Acct # 30469...	5005 - Insurance	-2,333.00	-750.09	
Bill Pmt -Check	02/14/2024		AmTrust North Amer...	Acct # 30469...	1001 - Cash-C...	2,333.00	-3,083.09	
Bill	02/14/2024		NJ Advance Media	Acct # 1160956	-SPLIT-	-19.97	-750.09	
Bill Pmt -Check	02/14/2024	3803	NJ Advance Media	Acct # 1160956	1001 - Cash-C...	19.97	-770.06	
Bill	02/14/2024		AGNVALIC	Group 63501	-SPLIT-	-1,932.48	-750.09	
Bill Pmt -Check	02/14/2024	3804	AGNVALIC	Group 63501	1001 - Cash-C...	-1,932.48	-2,682.57	
Bill	02/14/2024		AGNVALIC	Group 63501	-SPLIT-	1,932.48	-750.09	
Bill Pmt -Check	02/14/2024	3805	AGNVALIC	Group 63501	1001 - Cash-C...	-28,404.18	-29,154.27	
Bill	02/14/2024		AGNVALIC	Group 63501	-SPLIT-	28,404.18	-750.09	
Bill Pmt -Check	02/14/2024	3806	AGNVALIC	Group 63501	1001 - Cash-C...	-1,959.84	-2,709.93	
Bill	02/14/2024		AGNVALIC	Group 63501	-SPLIT-	1,959.84	-750.09	
Bill Pmt -Check	02/14/2024	3807	Life Savers, Inc	Inv #260021	1001 - Cash-C...	-408.70	-1,158.79	
Bill	02/14/2024		Life Savers, Inc	Inv #260021	-SPLIT-	408.70	-750.09	
Bill Pmt -Check	02/14/2024	3808	Fire Apparatus Repa...	Inv 3 17633	5010 - Maintal...	-5,681.45	-6,431.54	
Bill	02/14/2024		Fire Apparatus Repa...	Inv 3 17633	1001 - Cash-C...	5,681.45	-750.09	
Bill Pmt -Check	02/14/2024	3809	New Jersey Fire Eq...	Inv # 71788	5010 - Maintal...	-1,120.00	-1,870.09	
Bill	02/14/2024		New Jersey Fire Eq...	Inv # 71788	1001 - Cash-C...	1,120.00	-750.09	
Bill Pmt -Check	02/14/2024	3810	U.S. Postal Service	100 - Stamps	5020 - Supplies	-68.00	-818.09	
Bill	02/14/2024		U.S. Postal Service	100 - Stamps	1001 - Cash-C...	68.00	-750.09	
Bill Pmt -Check	02/14/2024	3811	Verizon	Acct # 84206...	-SPLIT-	-435.14	-1,185.23	
Bill	02/14/2024		Verizon	Acct # 84206...	1001 - Cash-C...	435.14	-750.09	
Bill Pmt -Check	02/14/2024	3812	County Of Hunterdon	Acct ID: EAM...	-SPLIT-	-639.42	-1,389.51	
Bill	02/14/2024		County Of Hunterdon	Acct ID: EAM...	1001 - Cash-C...	639.42	-750.09	
Bill Pmt -Check	02/14/2024	3813	Amwell Valley Fire Co.	February Rent	-SPLIT-	-800.00	-1,550.09	
Bill	02/14/2024		Amwell Valley Fire Co.	February Rent	1001 - Cash-C...	800.00	-750.09	
Bill Pmt -Check	02/14/2024		Amwell Valley Fire Co.	February Rent	1001 - Cash-C...	800.00	-750.09	
Total 20001 - *Accounts Payable							0.00	-750.09
20000 - Accounts Payable - Audit								
Total 20000 - Accounts Payable - Audit							0.00	0.00
2002 - Lease Payable								
Total 2002 - Lease Payable							-63,487.48	-63,487.48
2080 - Reserve for LOSAP								
Total 2080 - Reserve for LOSAP							0.00	0.00
2600 - Accounts Payable								
Total 2600 - Accounts Payable							0.00	0.00
1020 - Reserve for pre year								
Total 1020 - Reserve for pre year							0.00	0.00
1021 - Starting Balance								
Total 1021 - Starting Balance							0.00	0.00
3000 - Net Investment in Capital Asset								
Total 3000 - Net Investment in Capital Asset							-942,679.00	-942,679.00

East Amwell Township Board of Fire Commissioners
General Ledger
 As of February 29, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
30000 · Opening Balance Equity							0.00
Total 30000 · Opening Balance Equity							0.00
3001 · Restricted Funds - Capital							-41,309.84
Total 3001 · Restricted Funds - Capital							-41,309.84
32000 · Unrestricted Net Assets							-290,406.98
Total 32000 · Unrestricted Net Assets							-290,406.98
4000 · Interest Earned							-9.18
Total 4000 · Interest Earned							-9.18
4010 · Fire Grant state of NJ							0.00
Total 4010 · Fire Grant state of NJ							0.00
4020 · Fire Tax Township							0.00
Total 4020 · Fire Tax Township							0.00
4025 · Other Miscellaneous Income							0.00
Total 4025 · Other Miscellaneous Income							0.00
5066 · Insurance Refund							0.00
Total 5066 · Insurance Refund							0.00
50000 · Cost of Goods Sold							0.00
Total 50000 · Cost of Goods Sold							0.00
5000 · Meeting ads, Election Ads							0.00
Total 5000 · Meeting ads, Election Ads							0.00
5001 · Advertising							0.00
Bill	02/14/2024		NJ Advance Media	Acct # 1160956	20001 · *Accou...	0.00	0.00
Bill	02/14/2024		NJ Advance Media	2024 Meeting...	20001 · *Accou...	19.97	19.97
Total 5001 · Advertising						19.97	19.97
5005 · Insurance							0.00
Bill	02/14/2024		AmTrust North Amer...	Workers Com...	20001 · *Accou...	2,333.00	2,333.00
Total 5005 · Insurance						2,333.00	2,333.00
5010 · Maintenance and repairs							2,955.63
Bill	02/14/2024		Life Savers, Inc	Inv #260021	20001 · *Accou...	0.00	2,955.63
Bill	02/14/2024		Fire Apparatus Repa...	Steamer MIV ...	20001 · *Accou...	5,681.45	8,637.08
Bill	02/14/2024		New Jersey Fire Eq...	10- 5 gallon p...	20001 · *Accou...	1,120.00	9,757.08
Bill	02/14/2024		Verizon	Acct # 84206...	20001 · *Accou...	0.00	9,757.08
Total 5010 · Maintenance and repairs						6,801.45	9,757.08

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General Ledger
 As of February 29, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
5020 · Supplies							176.00
Bill	02/14/2024		U.S. Postal Service	100-stamps	20001 · *Accou...	68.00	244.00
Total 5020 · Supplies						68.00	244.00
5025 · Training and fire prevention							0.00
Total 5025 · Training and fire prevention							0.00
5030 · Uniforms							8,262.87
Total 5030 · Uniforms							8,262.87
5031 · Utilities							0.00
Bill	02/14/2024		County Of Hunterdon	Dec. Gas & Di...	20001 · *Accou...	425.82	425.82
Bill	02/14/2024		County Of Hunterdon	Jan. Gas & Di...	20001 · *Accou...	213.60	639.42
Total 5031 · Utilities						639.42	639.42
5032 · Information Technology							0.00
Total 5032 · Information Technology							0.00
5033 · Rent							800.00
Bill	02/14/2024		Amwell Valley Fire Co.	February Rent	20001 · *Accou...	0.00	800.00
Bill	02/14/2024		Amwell Valley Fire Co.	February Rent	20001 · *Accou...	800.00	1,600.00
Total 5033 · Rent						800.00	1,600.00
5037 · Elections							0.00
Total 5037 · Elections							0.00
5040 · Health and Safety							0.00
Bill	02/14/2024		Life Savers, Inc	5-sets of AED...	20001 · *Accou...	408.70	408.70
Total 5040 · Health and Safety						408.70	408.70
5050 · Accounts, Lawyers, Admin Fees							0.00
Total 5050 · Accounts, Lawyers, Admin Fees							0.00
5055 · Outside Services							0.00
Total 5055 · Outside Services							0.00
5062 · Capital Appropriations							0.00
Total 5062 · Capital Appropriations							0.00

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 As of February 29, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
5063 · LOSAP Service Award							
Bill	02/14/2024		AIGVALIC	Group 63501	20001 · *Accou...	0.00	0.00
Bill	02/14/2024		AIGVALIC	2022 CPI 7.3...	20001 · *Accou...	1,932.48	1,932.48
Bill	02/14/2024		AIGVALIC	Group 63501	20001 · *Accou...	0.00	1,932.48
Bill	02/14/2024		AIGVALIC	2023 LOSAP ...	20001 · *Accou...	28,404.18	30,336.66
Bill	02/14/2024		AIGVALIC	Group 63501	20001 · *Accou...	0.00	30,336.66
Bill	02/14/2024		AIGVALIC	2023 CPI, 6.9...	20001 · *Accou...	1,959.84	32,296.50
Total 5063 · LOSAP Service Award						32,296.50	32,296.50
5064 · Informational Services							
Bill	02/14/2024		Verizon	2-Monthly ser...	20001 · *Accou...	435.14	435.14
Total 5064 · Informational Services						435.14	435.14
5065 · Equipment							
Bill	02/14/2024		Life Savers, Inc	Inv #260021	20001 · *Accou...	0.00	1,313.70
Total 5065 · Equipment						0.00	1,313.70
5700 · Lease - Interest Expense							
Total 5700 · Lease - Interest Expense						0.00	0.00
66900 · Reconciliation Discrepancies							
Total 66900 · Reconciliation Discrepancies						0.00	0.00
6000 · Depreciation Expense							
Total 6000 · Depreciation Expense						0.00	0.00
9000 · Gain/Loss on Disposal of Assets							
Total 9000 · Gain/Loss on Disposal of Assets						0.00	0.00
No acct							
Total no acct						0.00	0.00
TOTAL						0.00	0.00