



East Amwell Board of Fire Commissioners
District No 1
P.O. Box 33 Ringoes, NJ 08551
908-782-1436
www.eastamwelltownshipboardoffirecommissioners.org



Flag salute:

The flag salute was led by Craig Bailey, followed by a moment of silence.

Statement of Compliance:

The regular meeting of the East Amwell Board of Fire Commissioners was opened on August 14, 2024 at 7:30 PM. The following notice was read, "In compliance with the Open Public meetings Act, this meeting was advertised in the February 1, 2024 issue of the Hunterdon County Democrat. Notice of this meeting was forwarded to the Township Clerk's office, posted on the Amwell Valley Fire House bulletin board.

Roll Call:

Craig Bailey	Present
John Chiesa	Present
Marc LaRowe	Present
Paul Carlucci	Present
Max Jason (Chief)	Present
Robert Jason (Deputy Chief)	Present

Minutes:

Minutes of the July 10, 2024 meeting were presented. At this time, a motion was made by John Chiesa to accept the minutes of the April meeting. This motion was seconded by Marc LaRowe and along with a unanimous favorable vote, the motion carried.

Treasurer's Report:

The Treasurer's report was presented and hereby made part of the minutes of this meeting. At this time, a motion was made by Craig Bailey to accept the treasurer's report. This motion was seconded by Paul Carlucci and along with a unanimous favorable vote, the motion carried. The reports of receipts, encumbrances and disbursements were presented and attached and hereby made part of the minutes of this meeting.

Bills:

The Bills as listed on the disbursement sheet were presented and hereby made part of the minutes of the meeting. At this time a motion was made to pay the bills totaling \$43,710.60 by Craig Bailey. This motion was seconded by Marc LaRowe and along with a unanimous favorable vote the motion carried.



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Correspondence:

None.

Old Business:

The new inventory system was briefly discussed and the Chief stated that it is nearly complete.

Regarding the brush truck replacement committee, the Chief stated that there is nothing new to report.

Craig Bailey stated no update on the policies.

John Chiesa stated that the new computer was purchased and set up by Jack Fetzer.

New Business:

The LOSAP audit, which was received from our auditors (BKC Certified Public Accountants, PC) raised a problem with two members. The issues are in the process of being resolved.

Chief's Report:

The Chief stated that the County will be implementing a new CAD system, which might include an equipment inventory system. The Chief further mentioned that the company needs to purchase fire line tape at a cost of \$15 per roll. A motion was made by Craig Bailey to purchase the tape. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

Public Comment:

There were no comments. At this time a motion was made by Marc LaRowe to close the public portion. This motion was seconded by John Chiesa and along with a unanimous favorable vote, the motion carried.

Commissioners Comments:

None.



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Adjournment:

As there is no additional business to come before the board, at this time a motion was made by Craig Bailey to adjourn the meeting. This motion was seconded by Paul Carlucci and along with a unanimous favorable vote, the motion carried. Meeting ended at 7:49 p.m.

Craig Bailey, Secretary

East Amwell Township Board of Fire Commissioners Reconciliation Detail 1001 - Cash-Checking, Period Ending 07/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						161,877.04
Cleared Transactions						
Checks and Payments - 13 items						
Bill Pmt -Check	06/26/2024	3836	McPherson & Newla...	X	-9,149.61	-9,149.61
Bill Pmt -Check	06/26/2024	3835	AmTrust North Amer...	X	-1,712.00	-10,861.61
Bill Pmt -Check	06/26/2024	3842	Amwell Valley Fire Co.	X	-800.00	-11,661.61
Bill Pmt -Check	06/26/2024	3837	New Jersey Fire Eq...	X	-459.00	-12,120.61
Bill Pmt -Check	06/26/2024	3841	County Of Hunterdon	X	-339.99	-12,460.60
Bill Pmt -Check	06/26/2024	3840	Verizon	X	-180.07	-12,640.67
Bill Pmt -Check	06/26/2024	3839	Somerset County E...	X	-135.00	-12,775.67
Bill Pmt -Check	07/10/2024	3844	Station Automation, ...	X	-2,561.55	-15,337.22
Bill Pmt -Check	07/10/2024	3843	AmTrust North Amer...	X	-1,712.00	-17,049.22
Bill Pmt -Check	07/10/2024	3845	North East Parts Gr...	X	-1,207.04	-18,256.26
Bill Pmt -Check	07/10/2024	3848	Amwell Valley Fire Co.	X	-800.00	-19,056.26
Bill Pmt -Check	07/10/2024	3847	County Of Hunterdon	X	-324.67	-19,380.93
Bill Pmt -Check	07/10/2024	3846	Verizon	X	-225.07	-19,606.00
Total Checks and Payments					-19,606.00	-19,606.00
Deposits and Credits - 1 item						
Deposit	07/31/2024			X	6.71	6.71
Total Deposits and Credits					6.71	6.71
Total Cleared Transactions					-19,599.29	-19,599.29
Cleared Balance					-19,599.29	142,277.75
Uncleared Transactions						
Deposits and Credits - 2 items						
Transfer	12/23/2019				0.00	0.00
General Journal	12/31/2022	33			750.00	750.00
Total Deposits and Credits					750.00	750.00
Total Uncleared Transactions					750.00	750.00
Register Balance as of 07/31/2024					-18,849.29	143,027.75
Ending Balance					-18,849.29	143,027.75

East Amwell Township Board of Fire Commissioners Check Detail August 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3849	08/14/2024	AmTrust North Am...	Insurance	1001 · Cash-Checki...	-1,712.00	-1,712.00
Bill		08/14/2024		Insurance	5005 · Insurance	-1,712.00	1,712.00
TOTAL						-1,712.00	1,712.00
Bill Pmt -Check	3850	08/14/2024	Lee's Emergency E...		1001 · Cash-Checki...	-26,663.72	-26,663.72
Bill		08/14/2024		Insurance	5005 · Insurance	-26,663.72	26,663.72
TOTAL						-26,663.72	26,663.72
Bill Pmt -Check	3851	08/14/2024	BKC		1001 · Cash-Checki...	-8,000.00	-8,000.00
Bill		08/14/2024		Professio...	5050 · Accounts, La...	-8,000.00	8,000.00
TOTAL						-8,000.00	8,000.00
Bill Pmt -Check	3852	08/14/2024	IIA Fire Department...		1001 · Cash-Checki...	-5,315.60	-5,315.60
Bill		08/14/2024		Maintena...	5010 · Maintenance...	-5,315.60	5,315.60
TOTAL						-5,315.60	5,315.60
Bill Pmt -Check	3853	08/14/2024	Verizon		1001 · Cash-Checki...	-240.07	-240.07
Bill		08/14/2024		Informati...	5064 · Informational ...	-240.07	240.07
TOTAL						-240.07	240.07
Bill Pmt -Check	3854	08/14/2024	County Of Hunterd...		1001 · Cash-Checki...	-286.16	-286.16
Bill		08/14/2024		Fuel	5031 · Utilities	-286.16	286.16
TOTAL						-286.16	286.16
Bill Pmt -Check	3855	08/14/2024	Amwell Valley Fire ...		1001 · Cash-Checki...	-1,493.05	-1,493.05
Bill		08/14/2024		Rent	5033 · Rent	-800.00	800.00
				Informati...	5064 · Informational ...	-693.05	693.05
TOTAL						-1,493.05	1,493.05

**East Amwell Township Board of Fire Commissioners
General Ledger
As of August 31, 2024**

Type	Date	Num	Name	Memo	Split	Amount	Balance
1001 · Cash-Checking							143,027.75
Bill Pmt -Check	08/14/2024	3849	AmTrust North Amer...	Acct # 30469...	20001 · *Accou...	-1,712.00	141,315.75
Bill Pmt -Check	08/14/2024	3850	Lee's Emergency Eq...	Inv # 080824a	20001 · *Accou...	-26,663.72	114,652.03
Bill Pmt -Check	08/14/2024	3851	BKC	Client #7667	20001 · *Accou...	-8,000.00	106,652.03
Bill Pmt -Check	08/14/2024	3852	I/A Fire Department ...	Inv # 117391	20001 · *Accou...	-5,315.60	101,336.43
Bill Pmt -Check	08/14/2024	3853	Verizon	842068896-0...	20001 · *Accou...	-240.07	101,096.36
Bill Pmt -Check	08/14/2024	3854	County Of Hunterdon	Acct ID :EAM...	20001 · *Accou...	-286.16	100,810.20
Bill Pmt -Check	08/14/2024	3855	Amwell Valley Fire Co.	August Rent ...	20001 · *Accou...	-1,493.05	99,317.15
Total 1001 · Cash-Checking						-43,710.60	99,317.15
1005 · Cash-CDs							126,684.32
Total 1005 · Cash-CDs							126,684.32
11000 · *Accounts Receivable							0.00
Total 11000 · *Accounts Receivable							0.00
1100 · Accounts Receivable - Audit							0.00
Total 1100 · Accounts Receivable - Audit							0.00
12000 · Undeposited Funds							0.00
Total 12000 · Undeposited Funds							0.00
12100 · Inventory Asset							0.00
Total 12100 · Inventory Asset							0.00
2000 · Accounts Receivable							0.00
Total 2000 · Accounts Receivable							0.00
2001 · Prepaid Insurance							12,995.74
Total 2001 · Prepaid Insurance							12,995.74
2500 · Capital Assets							1,872,486.67
Total 2500 · Capital Assets							1,872,486.67
2551 · Accumulated Depreciation							-1,379,302.35
Total 2551 · Accumulated Depreciation							-1,379,302.35

East Amwell Township Board of Fire Commissioners

08/14/24
Accrual Basis

General Ledger
As of August 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance	
20001 · *Accounts Payable								
Bill	08/14/2024		AmTrust North Amer...	Acct # 30469...	5005 · Insurance	-1,712.00	-1,523.77	
Bill Pmt -Check	08/14/2024	3849	AmTrust North Amer...	Acct # 30469...	1001 · Cash-C...	1,712.00	-3,235.77	
Bill	08/14/2024		Lee's Emergency Eq...	Inv # 080824a	5005 · Insurance	-26,663.72	-1,523.77	
Bill Pmt -Check	08/14/2024	3850	Lee's Emergency Eq...	Inv # 080824a	1001 · Cash-C...	26,663.72	-28,187.49	
Bill	08/14/2024		BKC	Client #7667	5050 · Account...	-8,000.00	-1,523.77	
Bill Pmt -Check	08/14/2024	3851	BKC	Client #7667	1001 · Cash-C...	8,000.00	-9,523.77	
Bill	08/14/2024		IIA Fire Department ...	Inv # 117391	5010 · Maintai...	-5,315.60	-1,523.77	
Bill Pmt -Check	08/14/2024	3852	IIA Fire Department ...	Inv # 117391	1001 · Cash-C...	5,315.60	-6,839.37	
Bill	08/14/2024		Verizon	Acct # 84206...	-SPLIT-	-240.07	-1,523.77	
Bill Pmt -Check	08/14/2024	3853	Verizon	842068896-0...	1001 · Cash-C...	240.07	-1,763.84	
Bill	08/14/2024		County Of Hunterdon	Acct ID :EAM...	5031 · Utilities	-286.16	-1,809.93	
Bill Pmt -Check	08/14/2024	3854	County Of Hunterdon	Acct ID :EAM...	1001 · Cash-C...	286.16	-1,523.77	
Bill	08/14/2024		Amwell Valley Fire Co.	August Rent ...	-SPLIT-	-1,493.05	-3,016.82	
Bill Pmt -Check	08/14/2024	3855	Amwell Valley Fire Co.	August Rent ...	1001 · Cash-C...	1,493.05	-1,523.77	
Total 20001 · *Accounts Payable							0.00	-1,523.77
20000 · Accounts Payable - Audit								
Total 20000 · Accounts Payable - Audit							-4,280.61	-4,280.61
2002 · Lease Payable								
Total 2002 · Lease Payable							0.00	0.00
2080 · Reserve for LOSAP								
Total 2080 · Reserve for LOSAP							-28,404.18	-28,404.18
2600 · Accounts Payable								
Total 2600 · Accounts Payable							0.00	0.00
1020 · Reserve for pre year								
Total 1020 · Reserve for pre year							0.00	0.00
1021 · Starting Balance								
Total 1021 · Starting Balance							0.00	0.00
3000 · Net Investment in Capital Asset								
Total 3000 · Net Investment in Capital Asset							-594,335.48	-594,335.48
30000 · Opening Balance Equity								
Total 30000 · Opening Balance Equity							0.00	0.00
3001 · Restricted Funds - Capital								
Total 3001 · Restricted Funds - Capital							-143,951.84	-143,951.84
32000 · Unrestricted Net Assets								
Total 32000 · Unrestricted Net Assets							-64,063.84	-64,063.84
4000 · Interest Earned								
Total 4000 · Interest Earned							-47.81	-47.81

**East Amwell Township Board of Fire Commissioners
General Ledger
As of August 31, 2024**

Type	Date	Num	Name	Memo	Split	Amount	Balance
4010 · Fire Grant state of NJ							0.00
Total 4010 · Fire Grant state of NJ						0.00	0.00
4020 · Fire Tax Township							0.00
Total 4020 · Fire Tax Township						0.00	0.00
4025 · Other Miscellaneous Income							0.00
Total 4025 · Other Miscellaneous Income						0.00	0.00
5066 · Insurance Refund							-34,515.25
Total 5066 · Insurance Refund						-34,515.25	-34,515.25
50000 · Cost of Goods Sold							0.00
Total 50000 · Cost of Goods Sold						0.00	0.00
5000 · Meeting ads, Election Ads							0.00
Total 5000 · Meeting ads, Election Ads						0.00	0.00
5001 · Advertising							19.97
Total 5001 · Advertising						19.97	19.97
5005 · Insurance							23,827.53
Bill	08/14/2024		AmTrust North Amer...	workers comp...	20001 · *Accou...	1,712.00	25,539.53
Bill	08/14/2024		Lees Emergency Eq...	Repairs to E...	20001 · *Accou...	26,663.72	52,203.25
Total 5005 · Insurance						28,375.72	52,203.25
5010 · Maintenance and repairs							14,798.36
Bill	08/14/2024		IIA Fire Department ...	Annual Testin...	20001 · *Accou...	5,315.60	20,113.96
Bill	08/14/2024		Verizon	Acct # 84206...	20001 · *Accou...	0.00	20,113.96
Total 5010 · Maintenance and repairs						5,315.60	20,113.96
5020 · Supplies							723.28
Total 5020 · Supplies						723.28	723.28
5025 · Training and fire prevention							310.50
Total 5025 · Training and fire prevention						310.50	310.50
5030 · Uniforms							5,745.35
Total 5030 · Uniforms						5,745.35	5,745.35
5031 · Utilities							2,034.80
Bill	08/14/2024		County Of Hunterdon	Gas & Diesel	20001 · *Accou...	286.16	2,320.96
Total 5031 · Utilities						286.16	2,320.96
5032 · Information Technology							0.00
Total 5032 · Information Technology						0.00	0.00

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General Ledger
As of August 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
5033 · Rent							
Bill	08/14/2024		Amwell Valley Fire Co.	August Rent ...	20001 · *Accou...	0.00	5,600.00
Bill	08/14/2024		Amwell Valley Fire Co.	August Rent	20001 · *Accou...	800.00	5,600.00
Total 5033 · Rent						800.00	6,400.00
5037 · Elections							
Total 5037 · Elections						0.00	0.00
5040 · Health and Safety							
Total 5040 · Health and Safety						833.70	833.70
5050 · Accounts, Lawyers, Admin Fees							
Bill	08/14/2024		BKC	Aid in prepara...	20001 · *Accou...	8,000.00	8,000.00
Total 5050 · Accounts, Lawyers, Admin Fees						8,000.00	8,000.00
5055 · Outside Services							
Total 5055 · Outside Services						0.00	0.00
5062 · Capital Appropriations							
Total 5062 · Capital Appropriations						0.00	0.00
5063 · LOSAP Service Award							
Total 5063 · LOSAP Service Award						32,296.50	32,296.50
5064 · Informational Services							
Bill	08/14/2024		Verizon	Monthly servi...	20001 · *Accou...	240.07	1,583.12
Bill	08/14/2024		Amwell Valley Fire Co.	New Computer	20001 · *Accou...	693.05	1,823.19
Total 5064 · Informational Services						933.12	2,516.24
5065 · Equipment							
Total 5065 · Equipment						7,457.54	7,457.54
5700 · Lease - Interest Expense							
Total 5700 · Lease - Interest Expense						0.00	0.00
66900 · Reconciliation Discrepancies							
Total 66900 · Reconciliation Discrepancies						0.00	0.00
6000 · Depreciation Expense							
Total 6000 · Depreciation Expense						0.00	0.00
9000 · Gain/Loss on Disposal of Assets							
Total 9000 · Gain/Loss on Disposal of Assets						0.00	0.00
No accont							
Total no accont						0.00	0.00
TOTAL						0.00	0.00